



High School Addendum

Therefore, put on the full armor of God,
So that when the day of evil comes,
You may be able to stand your ground.
~ Ephesians 6:13

“But that you think clear, feel deep,
Bear fruit well, the Friend of man desires.”
~ Matthew Arnold

Harvest Community School

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Harvest Community School admits students of any protected class to all the rights, privileges, programs, and activities accorded or made available to students at the school. It does not discriminate on the basis of protected class in administration of its educational policies, athletic and other school-administered programs.

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Our School Year (Terms, Grading, Graduation, Tests)

Terms/Term Finales - High school terms operate under the quarter/ semester system. Each semester is divided into two quarters, each lasting approximately nine weeks. Term finales are held at the end of each semester (December and May) to assess progress. High school term finales are written exams with open-ended questions to allow students to express what they have learned. Students are expected to write responses in full paragraphs.

Grading - Students in ninth grade and above will be graded according to the South Carolina Uniform Grading Scale (UGS) as followed:

Grading Scale

A:	90-100
B:	80-89
C:	70-79
D:	60-69
F:	60 and below

Graduation Requirements - Students must earn a total of twenty-four units of credit to graduate. State Board Regulations require the following units to be covered to earn a South Carolina High School Diploma:

Unit Requirements

English language arts	4.0
Mathematics	4.0
Science	3.0
U.S. History and Constitution	1.0
Economics	0.5
U.S. Government	0.5
Social Studies	1.0
Physical Education or Junior ROTC	1.0
Computer Science (including keyboarding)	1.0
Second Language	3.0
Electives	5.0

Accelerated Students - While a minimum of twenty-four credits is required for high school graduation, student wishing to work at an accelerated pace may earn up to twenty-eight credits. This may be achieved through avenues such as additional online classes, work-study, or dual enrollment.

Testing (PSAT, SAT, ACT, ASVAB, etc.) - College preparedness exams are an integral part of preparing students for higher education and military service. We will be advising students about taking these exams at the appropriate times, and we highly encourage their participation. There may be some assessments required of HCS students that involve outside fees. When signing this handbook, parents and students are

agreeing to adhere to the recommendations and requirements set forth by Harvest Community School administration.

For more information concerning the PSAT, SAT, ACT, ASVAB, COMPASS, or any other college entrance exams, please contact the guidance counselor for more information.

Our Days (Parking, Attendance, Homework, Fridays)

Arrival/Dismissal and Parking - The school day begins at 8:15 AM and ends at 2:10 PM. The doors open to all students at 8:10 AM. Any student arriving after 8:15 AM is tardy. Students who are tardy more than three times in a semester will be assigned Study Hall for the next session and for each subsequent tardy. For example, the third tardy on Tuesday gets a warning. For the fourth tardy on Friday, Study Hall is assigned for the following Tuesday after school. For the fifth tardy on Wednesday, another Study Hall is assigned for Thursday. Study Hall is explained below.

High School students who drive to school must park in the public lot across the street from Baucom's (at the intersection of Highway 301 and Dukes Street).

Students may not leave before 2:10 PM unless they have permission from the headmaster or their parent/guardian. The latter must notify the school in writing or by verbal communication if students are to be dismissed prior to 2:10 PM.

Students are under the direct supervision of the school from the time they drive into the parking lot until the time they leave the parking lot. They may not leave campus for any reason unless given expressed permission from their parent/guardian and the headmaster or classroom teacher.

Attendance - High School students are required to attend eighty percent of the time allotted for each class credit by the SC Department of Education. Therefore, students may not miss more than the equivalent of five days during each semester (even if due to illness). Any student who misses more time will be required to make up that time either in Study Halls or through special arrangements with administration and teachers. Excessive tardies also count toward the time missed for a particular class.

Homework - Because we are a college preparatory school, our students will be prepared for the demands of higher education (colleges, universities, vocational programs, etc.). Therefore, high school students are required to complete homework assignments. Assignments may include, but are not limited to, independent reading assignments, researching, math practice, etc.

Study Hall - Study Hall will be held after school from 2:15 to 4:15 PM on Tuesdays and Thursdays. This will be the designated time for students to get additional help if needed, complete missed assignments, and redo unsatisfactory work. Parents will receive advanced notification if their student needs to remain after school for Study Hall.

Field Studies/Friday Feast - The high school Friday Feast will begin with Geology and geographical field studies in our local state parks, wildlife refuge, and other natural areas protected by the State of South Carolina. Upon returning to school, high school students will attend the same activities as the elementary students, including field study notebooking and lunch at school. The afternoon will consist of Art and Music Appreciation and Home and Life Skills: picture study, composer study, handwork, and citizenship.

Policies (Electronics, Behavior, Discipline)

Electronic Devices - Cell phones are prohibited during instructional time. They must be turned into the teacher upon arrival. If a student does not abide by these rules, the teacher will give the cell phone to the headmaster to be picked up by the parent and detention may be assigned. If a student continues to use the cell phone at school, the headmaster will meet with the parent to set forth a disciplinary plan.

Students may use e-reader devices but may not use tablets to play games at any time while on school grounds. Students who are unable to adhere to this policy will lose the privilege of using e-readers and tablets.

Students who consistently exhibit the ability to use good judgment may be allowed to bring small devices or cameras on field study trips to take pictures of findings but is at the discretion of the staff.

Character and Behavior - High school students are expected to set the example for the younger students who will follow in their footsteps. Please be aware that student conduct and behavior outside of HCS can affect a student's standing at HCS, as well as the reputation of the school. Therefore, it is expected that students of Harvest Community School demonstrate self-control, honor, integrity, respect, and courtesy at all times.

Student Relationships - Students are asked to refrain from developing relationships with each other that go beyond simple friendships. At Harvest, we want to guide students in developing strong friendships. Relationships built upon mutual respect do not distract other students and do support a successful learning environment. We expect conversations to be wholesome and pleasing to God's ears. We see Jesus as our model in doing what is best for the other person and looking out for one another. This kind of friendship paves the way for successful relationships as adults.

The following actions are not conducive to maintaining a respectful atmosphere at school: public displays of affection, any physical action that may be seen as romantic, conversations that go beyond the definition of friendship as listed above, and harmful or hurtful comments about students, teachers, and families at Harvest, etc.

Any student who chooses to be disobedient to the rules and expectations set forth by Harvest administration will be subject to disciplinary action.

Any student, male or female, who has been involved in intimate relations resulting in conception, will be dismissed from Harvest Community School.

Sexual Harassment - Sexual harassment is defined as conduct that is sexual in nature, unwelcome, and limits the ability to benefit from the education program at Harvest. It includes having or sharing suggestive material on any electronic device or on physical material. It includes words, gestures, drawings, symbols, recordings, melodies, rumors, jokes, innuendoes, and anything provocative. Sexual harassment goes against the kind of relationships valued at Harvest and will not be tolerated.

Classroom Discipline - Most disciplinary issues for behavior and/or academics will be handled by the teacher in the classroom and can involve any of the following: correction of offensive behavior in the most positive way possible, private conversation between teacher and student, natural consequences, loss of privileges, Study Hall, parent-teacher-student conference, and referral to the headmaster.

Disciplinary Process - If the process of classroom discipline does not resolve the issues, the student will be referred to the headmaster for further action, which could include and may not be limited to suspension, academic probation, or disciplinary probation.

Dismissal Appeals Process - Any student who has been dismissed from school may appeal this decision by submitting a written request for a hearing before the school board within fifteen days to the Harvest Community School Board Chairman. The Board will meet to hear from the student and parent/guardian(s) in a dismissal hearing. Following appeal, the board may convene in closed executive session to determine the final course of action.

Modesty of Appearance - Here at Harvest we expect middle and high school students to comply with the following guidelines:

- No facial piercings. In addition, earrings should not be distracting.
- No one under 21 shall have visible tattoos.
- Shorts and skirts must be longer than your fingertips when standing at attention at all times.
- Shirt straps should be at least three fingers wide. No tube tops, tank tops or spaghetti straps. Proper undergarments must always be worn and not seen.
- Pants will be free of holes and frays above the knee. Pants, shorts and skirts should fit properly. Any fitted pants shorts or skirts should be paired with an appropriate tunic that covers your entire backside.
- Pajamas are not to be worn to school.

The headmaster makes the final decision as to what is and is not appropriate.